



## CULTURAL ARTS CENTER CHORAL FESTIVAL REGISTRATION & PAYMENT FORM & CHORAL PERFORMANCE INFORMATION SHEET

**This form is due no later than October 17, 2025 by email to [ann@theculturalartscenter.org](mailto:ann@theculturalartscenter.org). Checks are due no later than October 31, 2025.**

Name of your School: \_\_\_\_\_

Choral Director's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Choral Director's Email Address: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

School Accounting Dept. Contact Person (Name):  
\_\_\_\_\_

Email Address for billing purposes: \_\_\_\_\_

**FOR INVOICING, PLEASE COMPLETE THE FOLLOWING INFORMATION: we will send an Invoice and a signed W9 to your accounting department for their files.**

| For INVOICE PUPOSES please answer these questions                   | TOTAL # | COST \$ | TOTAL COST |
|---------------------------------------------------------------------|---------|---------|------------|
| Total Number of Choirs you plan to bring                            |         | x \$75  |            |
| Total Number of Show Choirs you plan to bring                       |         | x \$75  |            |
| Total number of soloists you plan to bring                          |         | x \$20  |            |
| Total number of Choral Students in ALL CHOIRS + SOLOISTS PERFORMING |         | x \$5   |            |
| Total Number of Accompanists who need armbands                      |         | X \$0   |            |
| Total number of Instrumentalists who will need armbands             |         | x \$0   |            |
| Total number of Student Quartermasters who will need armbands       |         | X \$5   |            |
| Total number of Parents who will need tickets to get in             |         | X \$5   |            |
| Total number of Chaperones who will need tickets to get in          |         | X \$5   |            |
| TOTAL AMOUNT TO INVOICE:                                            |         |         | \$         |

We will invoice you from this form and will send with it a signed W9 for tax purposes to your accounting department  
**If your school has other forms we need to fill out prior to sending this invoice, please email them to me so we can complete the form and return it in time for you to cut a check.**

School Name: \_\_\_\_\_ Choral Director: \_\_\_\_\_

## CHORAL PERFORMANCE INFORMATION REQUIRED FOR RESERVATIONS:

**Please be sure to consult the new Choral Division guidelines before filling out this form.**

**Please remember that choirs may only perform 2 selections and show choirs must limit their program to 9-15 minutes. Soloists perform one selection only.** There are no band requirements for this festival therefore choirs will be allowed violinists, flautists, simple percussion, guitarists to perform with the choir but this must be noted below in the Choral Information section. They will also need armbands.

Please remember your music for your choir can be by an accompanist, by CD that you bring, or by sending me a .WAV or .MP3 music file that we will convert to a CD here that will play on our equipment. **Be sure to answer how you want your music delivered below**

**Name of Choir #1:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

# Students in this Choir: \_\_\_\_\_ Do you want them to be: \_\_\_\_\_ Adjudicated? \_\_\_\_\_ Comments Only?

How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

I will be bringing additional instrumentalists: Y N Describe your instruments being brought and how many of each: \_\_\_\_\_

Choral Performance Piece #1: \_\_\_\_\_

Choral Performance Piece #2: \_\_\_\_\_

**Name of Choir #2:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

# Students in this Choir: \_\_\_\_\_ Do you want them to be: \_\_\_\_\_ Adjudicated? \_\_\_\_\_ Comments Only?

How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

I will be bringing additional instrumentalists: Y N Describe your instruments being brought and how many of each: \_\_\_\_\_

Choral Performance Piece #1: \_\_\_\_\_

Choral Performance Piece #2: \_\_\_\_\_

**Name of Choir #3:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

# Students in this Choir: \_\_\_\_\_ Do you want them to be: \_\_\_\_\_ Adjudicated? \_\_\_\_\_ Comments Only?

How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

I will be bringing additional instrumentalists: Y N Describe your instruments being brought and how many of each: \_\_\_\_\_

Choral Performance Piece #1: \_\_\_\_\_

Choral Performance Piece #2: \_\_\_\_\_

**Name of Choir #4:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

# Students in this Choir: \_\_\_\_\_ Do you want them to be: \_\_\_\_\_ Adjudicated? \_\_\_\_\_ Comments Only?

How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

I will be bringing additional instrumentalists: Y N Describe your instruments being brought and how many of each: \_\_\_\_\_

Choral Performance Piece #1: \_\_\_\_\_

Choral Performance Piece #2: \_\_\_\_\_

**Name of Choir #5:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

# Students in this Choir: \_\_\_\_\_ Do you want them to be: \_\_\_\_ Adjudicated? \_\_\_\_ Comments Only?

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

I will be bringing additional instrumentalists: Y N Describe your instruments being brought and how many of each: \_\_\_\_\_

Choral Performance Piece #1: \_\_\_\_\_

Choral Performance Piece #2: \_\_\_\_\_

## FOR SHOW CHOIRS:

**Name of Show Choir :** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

# Students in the Show Choir: \_\_\_\_\_ Do you want them to be: \_\_\_\_ Adjudicated? \_\_\_\_ Comments Only?

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

Choral Performance Piece (Song Titles forming this compilation): \_\_\_\_\_

Estimated Length of Performance: \_\_\_\_\_ (the limit is 9 – 15 minutes)

## FOR SOLOISTS:

**Name of Soloist #1:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

Performance Piece: \_\_\_\_\_

**Name of Soloist #2:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

Performance Piece: \_\_\_\_\_

**Name of Soloist #3:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

Performance Piece: \_\_\_\_\_

**Name of Soloist #4:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

Performance Piece: \_\_\_\_\_

**Name of Soloist #5:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_

How do you want your music delivered: \_\_\_\_ Accompanist (Name: \_\_\_\_\_)

I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_

Performance Piece: \_\_\_\_\_

**Name of Soloist #6:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_  
How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)  
I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_  
Performance Piece: \_\_\_\_\_

**Name of Soloist #7:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_  
How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)  
I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_  
Performance Piece: \_\_\_\_\_

**Name of Soloist #8:** \_\_\_\_\_ **Choral Division:** \_\_\_\_\_  
How do you want your music delivered: \_\_\_\_\_ Accompanist (Name: \_\_\_\_\_)  
I am bringing a CD: \_\_\_\_\_ I will email you a .WAV or .MP3 file no later than OCTOBER 17: \_\_\_\_\_  
Performance Piece: \_\_\_\_\_

**Signed:** \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_  
**Date:** \_\_\_\_\_